RUG MEETING MINUTES: MARCH 27, 2012

In attendance: Jane Acoveno (Port Jervis); Laurie Angle (Warwick); Thomas Berman (Nyack); Vicki Biehl (Pearl River); Christy Blanchette (Valley Cottage); Delys de Zwaan (Suffern); Stella Denton (Cornwall); Eva Gruenebaum (W. Nyack); Naomi Goldberg Honor (Haverstraw Kings Daughter); Brian Jennings (Nyack); Angela Krajack (Orangeburg); Jerry Kuntz (RCLS); Julie Marallo (Nanuet); Carol McCrossen (Washingtonville); Lauren Moore (Valley Cottage); Karen Ostertag (New City); Jack Pierce (Walden); Leslie Riley (RCLS); Donna Sopalsky (Haverstraw); Denise Starr (Tappan/Piermont); Jeannie Stiller (Newburgh); Catina Strauss (Monroe);

Brian Jennings (Chair) called the meeting to order at 10:00.

Minutes from the last meeting were approved.

SYMPHONY and ENTERPRISE

- Jerry told the group that he could try to create a separate Reference module in Symphony. He said he would prefer that approach as opposed to a separate Reference login. The group discussed what wizards we’d like to see in the Common Tasks Group and in what order. The group concurred that Item Search and Display and Place Hold should be the top two. Brian will post a survey on the RUG LibGuide so all RUG members can participate and determine the rest of the wizards we’d like to see included.

- Using the F4 key will still open up a separate window for each search but you can close windows more easily with the tabs that we have due to the Symphony update. Auto hot keys will be installed soon.

- At this time, when you “place another hold for this user”, the screen defaults to a call # search. Jerry will adjust so that this screen is skipped entirely and the one behind it will appear. The searching is easier from this screen.

- The Symphony Solutions committee has been meeting to help resolve some of the issues/problems we’ve been experiencing. A Symphony Solutions LibGuide will soon be available to all staff. Christy has been gathering e-mails from Jerry and other RCLS staff and organizing them in the Guide so that there will be one place for all staff to look for definitive information regarding Symphony and Enterprise until the ANSER Manual is updated.
Westchester County is using eLibrary rather than Enterprise. The Symphony Solutions Committee will take a look at that to see if it could be a better alternative or addition.

Sirsi is already working on the sorting issue in Enterprise.

The consensus was that the “available” statement in Enterprise is still confusing. There is no evidence that SIRSI will be changing that – it has been around for a long time. We can request that as an enhancement.

We are using some of our contract credit to get a custom report for purchase alerts from SIRSI. RUG members would like to see that report alert when a certain number of patrons request a title that the library does not own. The other option for the report was to alert the library when a number of holds are placed with your library as a pickup location and your library does not own the title.

List item report (Dusty Book Report) – You can specify a certain home location and purchased after a certain date but you cannot specify a certain call number range.

Vicky pointed out that in “My Lists” in Enterprise no call #s are displayed. Jerry will check with SIRSI.

Volume control – If we want to do item specific volume holds, we need pipe z and standardization. Pipe z records need to be cleaned up. Jerry has sent reports to about 15 libraries so far. Other libraries (including Valley Cottage) did a big cleanup before migration.

xxxRCLS – you may have noticed many of these in records holdings. When RCLS adds a bib record, a call# record is needed. This is a call # record without a barcode # - a placeholder. Patrons do not see this in Enterprise.

**E-BOOKS**

The default due date for Overdrive e-books was discussed. The consensus was to keep the 21-day default but publicize the early return option.

Hoopla was mentioned – forthcoming product from Midwest Tapes for e-audio, video

Freading – still not a huge amount of titles available
• LibraryRenewal.org – a group of librarians trying to come up with a way to have libraries get e-content without going through a middleman.
• Jerry might be interested in approaching publishers directly for e-content.

Jerry is so busy that he needs to drop something. Instead of continuing to create and maintain database pages for libraries, he will create a LibGuide template that libraries can use for that purpose. Each library would then be responsible for maintaining its own page.

Next meeting: June 12th in Walden

Meeting adjourned at 12:01 p.m.

Respectfully Submitted,
Jeannie Stiller
Secretary, RUG