ANSER Reports

Reports noted in bold indicate that these are the preferred tools to produce those reports.

I. Symphony WorkFlows Template Reports (vailable as of 2/16/2016)

- nnnCIRC login templates (For library staff)
  - Overdue notices (one or two reports)
  - Notify via Paper Hold notices
  - Failed SVS hold notice calls [if using SVA]
  - All LOST items
  - All MISSING items
  - Previous Quarter Missing items
  - Previous Quarter LOST items
- Clean Holds
- Hold Shelf
  - List Transits From
  - List Transits To
- Purchase Alert
  - Purchase Alert 2 (no copies)
  - Inactive Users 5 years
  - Inactive users 6+ years
  - List checkouts Claims Returned
  - List items needing photocopy cataloging
  - List older INTRANSIT items owned
  - List User Profile mismatches
• All old (90+ days) unfilled holds
• All older On Order tech services items
• Dusty Book
• Union List of Serials entries

• nnnANSER login templates (for Administrators)
  • User Count by User Profile
  • User Count resident/non-resident
  • Item Count by Home Location
  • Item Count by Item Type
  • Item Count by State Categories
  • List Item (example)
  • Previous Day Circ by Item Home Location
  • Previous Month Direct Access
  • Previous Month ILL BORROWS
  • Previous Month ILL LOANS
  • Previous Month Count of Added Users
  • Previous Month Circ Count (no breakdown)
  • Previous Month Circ by Item Home Location

I. WebReporter RCLS Custom Template Reports  (available as of 2/16/16)

• Payment Detail by Payment Library, Month/Yr, Payment Type
• Payment Detail by Payment Library, Month/Yr
• Payment Totals by Payment Library, Month/Yr, Payment Type
• Transit Detail List w. Home Location, Item Library
• User Current Bills & Payments
• Users by Library and Library Profile (with notes, comments)
II. Blue Cloud Analytics Template Reports (available as of 2/16/16)

CURRENT CHECKOUTS REPORTS

- [Library] Current Checkouts by DOW (Day of Week) & Hour
- [Library] Current Checkouts by User Age Group
- [Library] Current Checkouts Dashboard

ITEM REPORTS

- [Library] Collection Value by State Categories
- [Library] Item Count by Home Location
- [Library] Item Count by State Categories
- [Library] Item List of Claims Returned
- [Library] Dusty Item List (select Location)
- [Library] Item Count by Item Type
- [Library] Item List Added Past 30 Days
- [Library] Item List Prompt for Item Type
- [Library] Item List Prompt for Location
- [Library] Item List with 32 Pieces
- [Library] Items With No Price
- [Library] Lost Item List
- [Library] Missing Item List
- [Library] Older In Transit Item List
- [Library] On-Order Item List

USER REPORTS

- [Library] Resident/Nonresident User Count (User Stat 1)
- [Library] User Count by Last Activity Year
- [Library] User Count by User Zip Code
- [Library] User Count by Age Ranges
- [Library] User Count Added Between Dates
- [Library] User Count by Residency District (User Stat 2)
[Library] User Dashboard

SHARED REPORTS

- Active Hold Counts by Hold Placement Library and Hold Pickup Library
- All Current Checkouts Count by Circ Rule
- All Member Library User Registration Counts
- All Current Checkouts by DOW/Hour
- All Current Checkout Counts by User Profile Paged by Library
- All Current Direct Access Counts (User Library vs. Checkout Library)
- Compare Collection (Home Location) Item Counts Dashboard
- All Current Checkouts Dashboard
- User Lookup
- Item ID Lookup